

Pakistan Islamia Higher Secondary School, Sharjah, UAE



School Promotion and Retention Policy

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PURPOSE:

The promotion of students to the next grade is understood as moving individual students sequentially from the current grade to the next grade, after fulfilling promotion requirements. Retention is where students are held back in their current grade or year, rather than moving up with the rest of their peers due to their failure in meeting requirements of promotion to the following grade, and after following the guidelines included in this policy.

- To emphasize that students should normally be educated in a group consisting of students of the same age group, because research indicates that requiring students to repeat a grade level does not generally lead to the improvement of students' educational level, attainment and achievements.
- To monitor the progress of students who perform below expected standards and learning outcomes and to ensure that the school has offered them appropriate support and intervention programmes.
- To keep a record of all students failing to make progress as a reference for the Council, School, students, Parents and Guardians

POLICY:

Promotion or Retention: It is typically right for students to be promoted with others of the same age sequentially from year to year. It is the School's responsibility to ensure that students remain on track. Herein is the School's Promotion and Retention Policy.

KINDERGARTEN (KG-1 & KG-2) (Cycle 1):

- All students in KG will be promoted to the next grade, except in rare circumstances. On the basis of unsatisfactory academic progress of a student, the decision to retain him/her in the same grade will be taken by the Academic Review Committee as per SPEA's Policy Guidelines of the Organizing Regulations. This committee will be headed by the Principal and members of this committee may include Section Supervisors, I/C Exam Cell, Teachers, Social Psychologist, Parent/Guardian.

Grade 1 to 3 (Cycle 1):

Category 1 - Ministry of Education Subjects					
S. No	Subjects (English)	Subjects (Arabic)	Passing % age	Retest Yes/No	Remarks
1	Arabic Language	اللغة العربية	50%	Yes	Compulsory Subject
2	Islamic Studies	التربية الاسلامية	50%	Yes	Compulsory Subject
3	Social Studies of UAE (For Grade 1 to 3)	الدراسات الاجتماعية في الإمارات	40%	Yes	Compulsory Subject

Category 2 - School Subjects					
3	English Language	اللغة الإنجليزية	35%	No	Compulsory Subject
4	Urdu Language	اللغة الأردية	35%	No	Compulsory Subject
5	Mathematics	الرياضيات	35%	No	Compulsory Subject
6	General Science	العلوم العامة	35%	No	Compulsory Subject
7	Social Studies of Pakistan	الدراسات الاجتماعية في باكستان	35%	No	Compulsory Subject
8	Computer Science	علم الحاسب	35%	No	Compulsory Subject
9	Ethics (For Non-Muslims)	الأخلاق (لغير مسلمين)	35%	No	Optional Subject in lieu of Isl. Studies

CYCLE 2 (GRADES 4 TO 8)

- All students in grades 6 to 8 will be promoted to the next grade except when they do not meet the promotion requirements. A student will not be retained in a certain grade for more than two consecutive times as a maximum, and no more than two different grades during the entirety of his School education.

PROMOTION REQUIREMENTS FOR GRADES 4 TO 8

- Criteria 1:** To be eligible for promotion in to the next grade level, a student must pass the following subjects:

Category 1 - Ministry of Education Subjects					
S. No	Subjects (English)	Subjects (Arabic)	Passing % age	Retest Yes/No	Remarks
1	Arabic Language	اللغة العربية	50%	Yes	Compulsory Subject
2	Islamic Studies	التربية الاسلامية	50%	Yes	Compulsory Subject
3	Social Studies of UAE	الدراسات الاجتماعية في الإمارات	40%	Yes	Compulsory Subject

Category 2 - School Subjects					
4	English Language	اللغة الإنجليزية	35%	No	Compulsory Subject
5	Urdu Language	اللغة الأردية	35%	No	Compulsory Subject
6	Mathematics	الرياضيات	35%	No	Compulsory Subject
7	General Science	العلوم العامة	35%	No	Compulsory Subject
8	Social Studies of Pakistan	الدراسات الاجتماعية في باكستان	35%	No	Compulsory Subject
9	Computer Science	علم الحاسب	35%	No	Compulsory Subject
10	Ethics (For Non-Muslims)	الأخلاق (لغير مسلمين)	35%	No	Optional Subject in lieu of Islamic Studies

3. **Criteria 2:** A student will be promoted to next grade if he/she achieves pass percentage in all **Category 1** Subjects and;

- i) fails to achieve pass percentage in one subject but secure at least 20 percent marks in the same subject,
- ii) fails to achieve pass percentage in two subjects but secure at least 25 percent marks in the failed subjects,
- iii) fails to achieve pass percentage in three subjects but secure at least 30 percent marks in the failed subject.

4. **Retest Examination Rule:** Students will be allowed to reappear in the **Category 1** failed subjects in these grades if they fail to achieve pass percentage in **Category 1** subject(s) & achieved **Pass Percentage/Criteria 2 (i, ii, iii)** in all subjects of **Category 2**.

CYCLE 3 (GRADES 9 TO 12 – BOARD CLASSES)

Students will be promoted to next Grade as per FBISE promotion criteria.

Monitoring and Evaluation:

The effectiveness of this policy will be regularly monitored by the Principal, Vice Principal and Senior Leadership Team (SLT).